



Exhibitor Credentials Order Form

Due by February 13, 2019

Email / Scan This Form to jennifer@osgshows.com or Fax to 917-591-8316

Exhibitor Credential Options

Badges should be requested only for those individuals working the duration of the show. Badges are not transferrable.

- There is a maximum of 4 badges per 10x10 or 8 badges for 10x20 or larger. If additional badges are required, please contact Jennifer Bain at 212-564-8823 or jennifer@osgshows.com
- Replacement badges or additional badges cost **\$10.00 each**.
- All exhibitors must pick up their individual badge on Show site. Exhibitor badges are available for pick up at the Exhibitor Registration Desk from Monday after 1:00 p.m. through the remainder of the show. **If you do not submit your badge form by the deadline date we cannot guarantee that your badges will be ready.**

Day Passes should be requested for those individuals working 4 days or less of the show. Day passes are best for exhibitors whose staff may change each day of the show.

- There is a maximum of 10 day passes available.
- Replacement or additional day passes beyond 10 will cost **\$6.50 each**.
- One Day Passes must be picked up the day of attendance from the Registration Desk.
- Providing a schedule of those working your booth would be much appreciated.

Exhibitor badges provide access to the Show during set-up, one hour prior to Show opening each day, to the Exhibitor Lounge and during Show move-out.

Please Fill out the below to register for your Exhibitor Credentials

Exhibiting company and name of the person responsible for supplying the badge names

COMPANY NAME: _____ **BOOTH #:** _____

CONTACT: _____ **PHONE NUMBER:** _____

	<u>First Name</u>	<u>Last Name</u>	<u>Badge</u>	<u>Day Pass</u>
1				
2				
3				
4				
5				
6				
7				
8				